

INFORMATION SHEET

Rotherhithe Community Council Fund 2010-2011 (second round)

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Information Sheet

www.southwark.gov.uk/communityfund

Your community council has **£7,270** to support activities run by local groups. Bids for grants of between £100 and £1000 can be made to Rotherhithe community council via a very simple application form.

Who can apply?

The Community Council Fund was set-up for new and emerging groups and small organisations to hold one-off events and activities. Groups are encouraged to work in partnership with other groups. Who can apply:

- Any constituted local group (i.e. that has a business bank account and letter-headed paper) or any group/individual that has a sponsor organisation (with bank account & letter-headed paper) who can administer the funds on their behalf.
- Any community group that is based in the community council area they wish to bid to, and plan to hold their project in that area. (Please see the enclosed community council postcode list and map to find out which is your community council).

What kind of things can be funded?

The Community Council Fund can fund a variety of projects. Examples include:

- a one off event such as a fun-day or a football tournament
- a series of workshops/activities involving members of the local community
- Publicity/merchandise to advertise the event you are doing

What kind of things we will not be funded?

Anything which is capital funding. Examples include:

- building works
- large playground equipment

How much can groups bid for?

Local groups can make bids up to £1000 and in some cases a higher bid may be considered. Help can be requested with completing application forms and advice sought about the types of applications that are likely to get approval (please see overleaf for who to contact).

How and when can you bid?

You can put in a bid by completing an application form and returning it to the contact address below. You are advised to return your application form by **Friday October 29 2010**.

Who makes the decisions on what gets funded?

Council officers will assess and make recommendations but locally elected councillors will ultimately be responsible for making decisions on which groups get funding.

INFORMATION SHEET

Decisions for applications received by **Friday October 29 2010** will be made by councillors no later than November 8 2010 and you will be notified of decisions by letter.

It is possible that the decisions will be given out at a special meeting before you are notified by letter, but you will be informed of this once you have submitted your application.

What type of criteria will be used to judge applications?

- The project is a revenue project: i.e. it involves the money being spent on an activity/event (e.g. fun-day, education day, work-shops) or on certain materials/goods that will contribute to a group activity/or revenue project
- (e.g. play equipment for a nursery, publicity or merchandise for an event)
- The project is seen to benefit the local community (e.g. a number of local people involved/a number of people will benefit from the project in some way)
- The money must be spent before the end of March 2011
- The group bidding for the project is based in the community council area it is bidding to, and will be carrying-out the project in that area (unless it is a project for an outing e.g. to theatre/other place of interest outside of area)
- The project involves mostly local residents
- The group agrees to complete a feedback/monitoring form about the project and provide evidence of spend, once the project is completed

Please note:

That groups that are not constituted who would like to apply or individuals with project ideas are advised to get in touch with the community council involvement coordinator for their area for advice (contact details below).

Please note that priority will be given to:

- Applications that show a high level of community involvement
- Projects that demonstrate groups working together
- New and emerging groups who have not previously received funding from this small grants scheme
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Groups can submit more than one application form but will only be awarded for one of their project ideas (with a maximum award of £1000) from the small grants' scheme.

For more information please contact:

Please return the completed application form to: Gill Kelly, Bermondsey & Rotherhithe Community Council Development Officer, Community Engagement, P.O. Box 64529 London SE1P 5LX

Phone 020 7525 3690, email gill.kelly@southwark.gov.uk

Or visit www.southwark.gov.uk/communityfund

You are advised to return your application form by Friday October 29, 2010. Decisions will be made by November 8 2010.

All projects must be completed by Thursday March 31 2011.